



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held remotely on Wednesday 22 July 2020 at 7pm.

Michele Exton

**PARISH CLERK**

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Please note that this meeting will be held remotely Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020. The Chairman will begin the formal business of the Council which is open to the public to attend. The meeting will be hosted by Zoom software. To access this meeting, click [Meeting Link](#). The meeting ID is 810-2131-6923 and password, 865143. During the meeting there is an opportunity for Members of the Public to speak. *Please see item 04. Public Question Time for remote attendance details for members of the public who wish to speak.*

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and are not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

## A G E N D A

**01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

## **02. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

**02.01.** To receive declarations of interest from Councillors on items on the agenda.

**02.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**02.03.** To grant any requests for dispensation as appropriate.

## **03. EXCLUSION OF THE PRESS AND PUBLIC.**

To agree any items to be dealt with after the Public and Press have been excluded from the meeting within the requirements of the Public Bodies (Admission to Meetings) Act (as amended) 1960.

**Item 06, Item 07, Item 09, Item 10 and Item 13.**

## **04. PUBLIC QUESTION TIME.**

Members of the Public who would like to speak via Zoom on any item are asked to email [deputyparishclerk.sco@yahoo.com](mailto:deputyparishclerk.sco@yahoo.com) and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Cabinet. As issues raised in public session may not relate to items on the agenda, no resolution or action can be taken.

## **05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD REMOTELY ON WEDNESDAY 10<sup>TH</sup> JUNE 2020.**

To confirm and sign as a correct record the minutes of the Asset Management Committee on Wednesday 10<sup>th</sup> June 2020 (attached).

## **06. CONSIDER QUOTES FOR REPAIRS TO PLAY AREA EQUIPMENT AND RESOLVE FURTHER ACTION (ANNEX A)**

To consider the quotes available for specific repairs to concerns identified as 'low' risk on 2019 Annual Play Inspection Reports and resolve on action to follow.

## **07. APPROVE THE COST, TYPE AND SITING OF A NEW LITTER BIN IN THE PULL-IN AREA AT THE JUNCTION OF PALACE FIELDS AND CONSTITUTION HILL, DULCOTE (ANNEX B)**

Following permission from the Church Commissioners and Mendip District Council, the approval of costs involved with purchasing a Broxap bin for this location.

## **08. DISCUSS THE EASTON VILLAGE SURVEY RESULTS AND PROGRESS PLANS (ANNEX C)**

The surveys have been returned and analysed. The Committee is to discuss the feedback and resolve on action to follow.

## **09. TO DISCUSS AND PROGRESS PLANS FOR THE TRIANGLE (ANNEX D)**

To discuss the available quotes for clearance, bund reinforcement, stone removal/relocation and preparation for autumn grass-sowing and resolve on action to follow.

**10. CONSIDER QUOTES FOR REPAIRS TO THE CLEARANCE OF TWO ALLOTMENT PLOTS & RESOLVE ON PROGRESS (ANNEX E)**

To consider 3 quotes for the clearance of Plot 35B (neglected) and Plot 34A (returned).

**11. CONSIDER THE SITUATION OF TREE SURVEYS RECOMMENDATIONS FOR LEGACY WORKS FROM 2019-20 CONTRACT (ANNEX F)**

To consider the situation regarding tree works at Coxley, Dulcote and between the Triangle and allotments at Wookey Hole and resolve on action to follow.

**12. TO RESOLVE ON FURTHER ACTION REGARDING THE LEASE WITH WELLS RUGBY FOOTBALL CLUB AND COXLEY RECREATION GROUND (ANNEX G)**

To consider the revised lease agreement from SCOPC solicitors and resolve on action to follow.

**13. TO RETROSPECTIVELY APPROVE THE COSTS OF CLEARING THE ALLOTMENT CAR PARK BANK (ANNEX H)**

Identified as dangerous for visibility, the Cabinet unanimously approved the works to be undertaken by The Arborist. Also to consider his suggestion for long-term plans for the bank, compared to previous resolution of a planting scheme (AMC, 6<sup>th</sup> May 2020.)

**14. TO DISCUSS POSSIBLE SOLUTIONS TO INHERITED WORKS BY NEW CONTRACTORS.**

To consider the difference in works quoted for in March and works inherited in July, with impact on budget and timings for grass-cutting contractor especially.

**15. TO CONSIDER THE REQUEST FOR LITTER BINS IN EASTON.**

TClr Newington has forwarded resident request for dog waste bins at the old Railway Bridge, Ebbor Lane, and on Knowle Lane near Jubilee Playing Field.

**16. DATE AND VENUE OF NEXT MEETING**

Remotely on Wednesday 2<sup>nd</sup> September 2020 at 7pm.